

No. Rev (DMC)(F) 11-45/2015 (14<sup>th</sup> FC)  
Revenue Department (DMC)  
Government of Himachal Pradesh.

From

The Additional Chief Secretary (Rev-DM) to the  
Government of Himachal Pradesh.

To

The Chairman DDMA cum Deputy Commissioners in Himachal Pradesh.

Dated- Shimla, the 06<sup>th</sup> March 2017

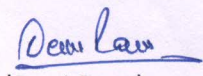
Sub- Implementation of Training and Capacity Building Calendar in Himachal Pradesh.

Sir,

I am directed to refer to the subject cited above and to say that the United Nations Development Programme in consultation with Department of Revenue- Disaster Management Cell, Government of Himachal Pradesh, has prepared detailed training calendar (copy enclosed) for Himachal Pradesh. In this connection, you are requested to implement the training calendar strictly in your district to achieve targets. The Sub-divisional Magistrates working under you may be directed to provide logistics support for the implementation of the training calendar at Sub-division level.

All the expenses including arrangement of tea and lunch for the participants, stationary (Pen, Pad & folder etc.) regarding the training will be borne by the UNDP India under the project and will be reimbursed directly to concerned vendors against the bills, which may be submitted to UNDP India within one week after the completion of the programme. Training and Capacity Building Coordinators, Project Associates and Assistant IT Coordinators depute/posted in the district level will be responsible for implementation of the training calendar. In case of assistance/query, you may contact Mr. Manas Dwivedi, State Project Officer, on his mobile no- 9882824979.

Yours faithfully,

  
(Devi Ram)


Under Secretary (Rev-DM) to the  
Government of Himachal Pradesh.

Endst. No. As above.

Dated, Shimla -2, the March 2017

Copy forwarded to the following for Information and necessary action:-

- 1- The Emergency Analyst, Disaster Management Unit, United Nations Development Programme (INDIA) 55, Lodi Estate, New Delhi – 110003.
- 2- All the T &CB Coordinators, Project Associates and Asst IT Coordinators with direction to implement training calendar strictly and in timely manner.

  
Under Secretary (Rev-DM) to the  
Government of Himachal Pradesh.

